

**Decision Maker:** CARE SERVICES PORTFOLIO HOLDER

**Date:** For pre-decision scrutiny by the Care Services PDS Committee on 2nd October 2014

**Decision Type:** Non-Urgent                      Non-Executive                      Non-Key

**Title:** CAPITAL PROGRAMME MONITORING - 1<sup>ST</sup> QUARTER 2014/15

**Contact Officer:** Martin Reeves, Principal Accountant (Technical & Control)  
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**Chief Officer:** Director of Finance

**Ward:** All

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1. Reason for report

On 16th July 2014, the Executive received the 1st quarterly capital monitoring report for 2014/15 and agreed a revised Capital Programme for the four year period 2014/15 to 2017/18. The report also covered any detailed issues relating to the 2013/14 Capital Programme outturn, which had been reported in summary form to the June meeting of the Executive. This report highlights in paragraphs 3.1 to 3.5 changes agreed by the Executive in respect of the Capital Programme for the Care Services Portfolio. The revised programme for this portfolio is set out in Appendix A, details on the 2013/14 outturn are included in Appendix B and detailed comments on scheme progress as at the end of the first quarter of 2014/15 are shown in Appendix C.

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2. **RECOMMENDATION(S)**

**The Portfolio Holder is asked to note and confirm the changes agreed by the Executive in July.**

## Corporate Policy

1. Policy Status: Existing Policy: Capital Programme monitoring and review is part of the planning and review process for all services. Capital schemes help to maintain and improve the quality of life in the borough. Affective asset management planning (AMP) is a crucial corporate activity if a local authority is to achieve its corporate and service aims and objectives and deliver its services. The Council continuously reviews its property assets and service users are regularly asked to justify their continued use of the property. For each of our portfolios and service priorities, we review our main aims and outcomes through the AMP process and identify those that require the use of capital assets. Our primary concern is to ensure that capital investment provides value for money and matches the Council's overall priorities as set out in the Community Plan and in "Building a Better Bromley".
  2. BBB Priority: Excellent Council
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## Financial

1. Cost of proposal: Total reduction of £0.9m over the 4 years 2014/15 to 2017/18.
  2. Ongoing costs: Not Applicable
  3. Budget head/performance centre: Capital Programme
  4. Total current budget for this head: £9.8m for the Care Services Portfolio over four years 2014/15 to 2017/18
  5. Source of funding: Capital grants, capital receipts and earmarked revenue contributions
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## Staff

1. Number of staff (current and additional): 0.25 fte
  2. If from existing staff resources, number of staff hours: 9 hours per week
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## Legal

1. Legal Requirement: Non-Statutory - Government Guidance
  2. Call-in: Not Applicable
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## Customer Impact

1. Estimated number of users/beneficiaries (current and projected): N/A
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## Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A
2. Summary of Ward Councillors comments: N/A

### 3. COMMENTARY

#### Capital Monitoring – variations agreed by the Executive on 16th July 2014

3.1 A revised Capital Programme was approved by the Executive in July, following final outturn figures for 2013/14 and a detailed monitoring exercise carried out after the 1st quarter of 2014/15. The base position was the revised programme approved by the Executive on 12th February 2014, as amended by variations approved at subsequent Executive meetings. All changes on schemes in the Care Services Programme are itemised in the table below and further details are included in paragraphs 3.2 to 3.5. The revised Programme for the Care Services Portfolio is attached as Appendix A. Appendix B includes details of the final outturn in 2013/14 and Appendix C shows actual spend against budget in the first quarter of 2014/15, together with detailed comments on individual schemes.

	2014/15	2015/16	2016/17	2017/18	TOTAL 2014/15 to 2017/18
	£000	£000	£000	£000	£000
Programme approved by Executive 12/02/14	8,994	980	720	10	10,704
<u>Variations approved by Executive 16/07/14</u>					
Scheme deletions following review of programme (see para 3.2)	-2,197				-2,197
Disabled Facilities Grants - additional grant allocations (see para 3.3)	282	232	232		746
Net underspendings in 2013/14 rephased into 2014/15 (see para 3.4)	586				586
Schemes rephased from 2014/15 into later years (see para 3.5)	-850	850			0
Total Amendment to the Capital Programme	-2,179	1,082	232	0	-865
<b>Total Revised Care Services Programme</b>	<b>6,815</b>	<b>2,062</b>	<b>952</b>	<b>10</b>	<b>9,839</b>

#### 3.2 Deletion of schemes following a review of the whole programme (total reduction £2,197k)

Following consideration of the 3<sup>rd</sup> quarterly capital monitoring report for 2013/14 at the February meeting, a comprehensive review of the programme was carried out, with particular emphasis on schemes that had mostly remained dormant for a number of years or had completed some time ago, but had remained in the programme with residual scheme balances. Council Directors had considered all such schemes, had agreed a list for deletion and had agreed that, should there be a requirement for any of these to proceed in the future, a new bid for funding would need to be submitted. The residual budget for the following three Care Services Portfolio schemes were deleted from the programme (a reduction of £2,197k in 2014/15):

- Care Standards Act 2000 requirements – included in the programme since 2002 – erratic and limited spending to date, largely dormant in recent years - total approved budget £500k - residual balance deleted £241k
- Housing provision - included in the programme since 2004 – erratic and limited spending to date, largely dormant in recent years - total approved budget £877k - residual balance deleted £414k
- Learning Disability Day Centre - included in the programme since 2004 – erratic and limited spending to date, largely dormant in recent years - total approved budget £2,310k - residual balance deleted £1,542k

### 3.3 Disabled Facilities Grants – additional government grant (£746k increase)

The July Executive report informed the Executive that confirmation had been received of Bromley's allocation of DFG grant for 2014/15 (£992k) and 2015/16 (£942k). The latter figure has also been assumed for 2016/17 at this stage. A figure of £710k was in the current programme, based on the 2013/14 grant level and the Executive agreed a total increase of £746k over the three years.

### 3.4 Net underspendings in 2013/14 re-phased into 2014/15

The 2013/14 Capital Outturn was reported to the Executive on 10<sup>th</sup> June 2014. The final capital outturn for the year for Care Services Portfolio schemes was £2,088k compared to a revised budget of £2,738k approved by the Executive in February. After allowing for adjustments in respect of schemes that were not rephased, a total of £586k was re-phased into 2014/15. Details of the 2013/14 outturn for this Portfolio are set out in Appendix B

### 3.5 Schemes rephased from 2014/15 into later years

As part of the 1st quarter monitoring exercise, £850k has been re-phased from 2014/15 into 2015/16 to reflect revised estimates of when expenditure on the PCT Learning Disability Reprovision Programme scheme is likely to be incurred. This has no overall impact on the total approved estimate for the capital programme. Further details and comments are provided in Appendix C.

## **Post-Completion Reports**

3.6 Under approved Capital Programme procedures, capital schemes should be subject to a post-completion review within one year of completion. After major slippage of expenditure in recent years, Members confirmed the importance of these as part of the overall capital monitoring framework. These reviews should compare actual expenditure against budget and evaluate the achievement of the scheme's non-financial objectives. One post-completion report, on the Bellegrove temporary accommodation scheme, is due to be submitted in 2014/15 for the Care Services Portfolio and this quarterly report will monitor the future position and will highlight any further reports required.

## **4. POLICY IMPLICATIONS**

4.1 Capital Programme monitoring and review is part of the planning and review process for all services.

## **5. FINANCIAL IMPLICATIONS**

5.1 These were reported in full to the Executive on 16th July 2014. Changes agreed by the Executive for the Care Services Portfolio Capital Programme are set out in the table in paragraph 3.1.

<b>Non-Applicable Sections:</b>	Legal and Personnel Implications
Background Documents: (Access via Contact Officer)	Departmental monitoring returns June 2014. Approved Capital Programme (Executive 12/02/14). Capital Outturn report (Executive 10/06/14) and Q1 monitoring report (Executive 16/07/14).